



**EMPIRE TOWNSHIP**

Permit to work within township property/right-of-way

Excavation  Obstruction

1. Location \_\_\_\_\_  
 (Street and property address or legal description, or distance and direction from nearest public street intersection)

2. Nature of Work \_\_\_\_\_

3. Indicate below items to be affected/disturbed and include information on drawing or plan of work to be done.

- |  |  |
|--|--|
| <input type="checkbox"/> Curb & Gutter               | <input type="checkbox"/> Street Surface                        |
| <input type="checkbox"/> Trail/Sidewalk              | <input type="checkbox"/> Tree                                  |
| <input type="checkbox"/> Pond/Wetland                | <input type="checkbox"/> Public Utility (sewer, water)         |
| <input type="checkbox"/> Traffic Control Device/Sign | <input type="checkbox"/> Private Utility (electric, gas, etc.) |
| <input type="checkbox"/> Drainage                    | <input type="checkbox"/> Other _____                           |
| <input type="checkbox"/> Structure/Building          |  |

4. Method of Installation or Construction \_\_\_\_\_  
 (Attach a detailed description and scaled drawing of the project and project work including identification of obstructions/structures to be placed and size and depth of excavation.)

5. Work to start on or after \_\_\_\_\_ and shall be completed by \_\_\_\_\_ unless an extension is granted.  
 Extension is granted to \_\_\_\_\_ (date) by \_\_\_\_\_ (staff).

6. Will lane closure or detouring of traffic be necessary? \_\_\_\_\_ If yes, state duration and suggested route for each instance: (attach detour map) \_\_\_\_\_

All detour plans are required as part of this permit and must be pre-approved in writing by the Engineering Department. The Township Engineer shall be notified in writing at least 4 working days in advance of any approved detour being established, changed, or discontinued.

<b>APPLICATION INFORMATION (Please Print):</b>			
Gopher State One Call Registration Number _____			
Name _____	Phone _____		
E-mail _____	Fax _____		
Address _____			
STREET	CITY	STATE	ZIP
<b>LOCAL REPRESENTATIVE INFORMATION (Please Print):</b>			
Name _____	Phone _____		
E-mail _____	Fax _____		
Address _____			
STREET	CITY	STATE	ZIP
Emergency (24 Hr.) Phone: _____			
<b>PARTY OR ORGANIZATION PERFORMING WORK (Please Print):</b>			
Gopher State One Call Registration Number _____			
Name _____	Phone _____		
Address _____			
STREET	CITY	STATE	ZIP

Applicant shall inform the Empire Township Engineer in writing of the actual completion date.

The undersigned herewith accepts the terms and conditions of this permit by Empire Township as herein contained and agrees to fully comply therewith to the satisfaction of Empire Township. The undersigned also declares that he/she has read, understands, and will comply with all relevant Township Ordinances and all Right-of-Way Regulations. **A Certificate of Insurance or Self Insurance verifying coverage has been provided to the Township.** (Empire Township to be named as additional insured.)

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

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**AUTHORIZATION OF PERMIT** (for Township use only) DATED \_\_\_\_\_  
 FINANCIAL SECURITY AMOUNT: \$ \_\_\_\_\_ TYPE \_\_\_\_\_ (Cash or LOC)  
 Fee \$ \_\_\_\_\_ Receipt # \_\_\_\_\_ Permit # \_\_\_\_\_

In consideration of agreement to comply in all respects with the regulations and codes of Empire Township covering such operations, and pursuant to authorization duly given by said Township, permission is hereby granted for the work to be done as described in the above application with said work to be done in accordance with special provisions as hereby stated:

APPROVED BY ENGINEERING DEPARTMENT: BY \_\_\_\_\_ DATE \_\_\_\_\_